Understanding & Planning YOUR RETIREMENT

General Information

The state of Connecticut provides you with a retirement benefits plan administered by the State Teachers' Retirement Board (STRB). The STRB is located in Hartford and is comprised of 12 members: three elected active teachers, two elected retired teachers, the Commissioner of the State Board of Education, the Commissioner of the Department of Social Services, and five public members appointed by the governor. All board members serve without pay.

Most provisions regarding your retirement benefits are governed by state law. If there is any disagreement between the wording of law and this publication, the official wording of the law will always rule.

Your Membership

Membership and participation in the State Teachers' Retirement System are compulsory for all eligible teachers working at least half-time in the public schools of Connecticut.

If you are new to the public schools of Connecticut, your membership in the State Teachers' Retirement

System begins when you first start working. At that time, your local board of education will provide you with membership application forms. When you fill out the forms, you will answer questions about your present job in Connecticut, and any other public school or other work experience.

The form also provides a space for you to name a beneficiary to receive benefits in the event of your death. When you return the completed form to your board of education, they will forward your designation to the STRB.

A Special Note

If you are employed as a teacher or professional staff member by the Commission for Higher Education in a state, community, or state technical college or university, you have a choice of retirement plans. You may belong to either the State Teachers' Retirement System, the State Employees' Retirement System, or an alternate retirement program. You may belong to only one retirement program at any one time. You should also know that service as a teacher or professional staff member in the systems described above, counts as public school teaching service.

Contributions to the System

As a part of your membership in the system, you contribute 7.25% of your annual salary through payroll deductions. This is done on a pre-tax basis. Your annual salary means the pay you receive for teaching, longevity, and administrative or supervisory services as outlined in your contract. Annual salary does not include pay you receive for most extra-duty assignments, coaching, unused sick leave, or termination pay.

Contributions by the State

Since you are asked to contribute only a part of the cost of your retirement benefits, the state of Connecticut pays the remaining cost of these benefits.

Withdrawal Privilege

If you leave public school teaching before retirement, you may withdraw your contributions to the system plus accrued interest. Please contact the STRB for more information about withdrawing contributions.

Your Retirement

Your eligibility for retirement and the amount of your expected benefit depend on several factors: your age, your credited service, your average salary, and a retirement benefit formula. Your credited service means the number of years and months you've served in the Connecticut public schools. You earn one month of credited service for each month you work. You may earn credit for a maximum of 10 months in any one school year. This is equal to one year of Connecticut public school service.

In some cases, you may receive credit for other types of service (as listed below) if you purchase this additional service credit. To purchase service means to make a required payment in exchange for service credit.

Additional Service That Can Be Purchased

- Service as a teacher in a school for military dependents established by the U.S. Department of Defense
- 2. Service as a public school or public university teacher in another state of the United States, its territories or possessions.
- 3. Service in the armed forces of the United States in time of war, as defined in C.G.S. Section 27-103, or service in said armed forces during the period beginning October 27, 1953, and ending January
- 4. Service in a permanent full-time position for the state of Connecticut.
- 5. Service as a teacher at the University of Connecticut prior to July 1, 1965.
- 6. Service as a teacher at the Wheeler School and Library, North Stonington, prior to September 1,
- 7. Service as a teacher at the Gilbert Home, Winsted, prior to September 1, 1948.
- 8. Any authorized leave of absence as provided in regulations adopted by the STRB, if the member subsequently returns to service for at least one school year (unless contributions are made while on leave).*
- Service as a teacher at the American School for the Deaf, the Connecticut Institute for the Blind or the Newington Children's Hospital.
- 10. Forty or more days of service as a substitute teacher or a teacher employed less than half-time in a single public school system within the state of Connecticut within any school year, provided 18 days of such service shall equal one month of credited service.*
- 11. Service in the armed forces of the United States, other than service described in subdivision (3) of this subsection, not to exceed 30 months.
- 12. Service as a full-time, salaried elected official of the state or any political subdivision of the state during the 1978 calendar year or thereafter, if such member subsequently returns to service for at least one school year.
- 13. Service in the public schools of Connecticut as a member of the Federal Teacher Corps, not to exceed two years.

- 14. Service in the United States Peace Corps.
- 15. Service in the United States VISTA (Volunteers in Service to America) Program.
- 16. Service in the public schools of CT as a social work assistant, from January 1, 1969, to December 31, 1986 if you became a certified school social worker and remained in public school service as a social worker after certification.
- 17. Service prior to July 1, 2007, as a member of the state education resource center employed in a professional capacity while possessing a teaching certificate. (Note: cost is subject to full actuarial value.)

*Count as Connecticut public school service when calculating number of years completed.

Additional credited service can be purchased at any time in your teaching career or upon application for retirement. However, documentation of such service can and should be completed as early as possible.

The cost of the purchase is based on an actuarial formula utilized by the STRB. To obtain an estimate of your cost, use the "Additional Service Credit Calculator" found on the STRB Web site (www.ct.gov/trb). Additional service credit can be paid for with pre-tax dollars via a direct rollover from a qualified plan such as a 403(b).

One Percent and Voluntary Accounts

If you were hired before July 1, 1989, you contributed one percent of your annual salary into your own individual One Percent Supplemental Account. Since that date, your one percent supplemental contributions (now 1.25%) have been deposited into the retired teachers' health insurance fund. However, your pre-1989 contributions continue to accrue interest. Upon your retirement, you must elect how you would like your One Percent Supplemental Account distributed. You have three options: a lump-sum payment with the non-taxed portion rolled into a tax-deferred plan, the purchase of

If you have questions about your retirement benefits, write to the State Teachers' Retirement Board, 765 Asylum Avenue, 2nd Floor, Hartford, CT 06105-2822, or call 1-800-504-1102. Or visit the STRB Web site at www.ct.gov/trb.

an annuity through the STRB, or the purchase of additional credited service. Effective January 1, 2010, funds from the One Percent Supplemental Account can be used for the purchase of additional service credit **at any time** prior to, or at your retirement.

You may also make Voluntary Contributions into your retirement account. These can be made on an aftertax basis as a lump sum contribution or through payroll deduction. While you are actively teaching, you are limited to making one withdrawal from the Voluntary Account and your Voluntary Account must be liquidated upon retirement. Deductions may be reinitiated but may not be subsequently withdrawn while actively teaching. At retirement, your options for distribution of your Voluntary Account are the same as listed above for the One Percent Supplemental Account.

AGE

55

56

57

58

59

25 YRS

25.00%

27.00%

29.00%

31.00%

33.00%

35.00%

38.00%

41.00%

44.00%

47.00%

50.00%

32 YRS

58.24%

58.24%

58.24%

58.24%

58.24%

58.24%

58.24%

58.24%

60.16%

62.08%

64.00%

RESIG

RESIG

AGE

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51

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AGE

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Retirement Benefit Formulas

Your Annual Salary

Your average annual salary means the average salary of your three highest-paid years in the public schools of Connecticut. This average salary is used, along with your credited service, as part of a retirement benefit formula. This formula is established by statute. The retirement formula used for calculating the amount of your benefit depends on the type of retirement for which you qualify. The various kinds of retirement — normal, proratable, early, and vested deferred — are explained below.

Normal Retirement

You will have what is called a normal retirement if

- At age 60 or later and you have completed 20 years of public school service in Connecticut.
- At any age if you have completed 35 years of public school service, at least 25 of which were in Connecticut public schools.

Your Normal Retirement Benefit

You can calculate your normal retirement benefit by using the following formula:

2% times your average salary times your credited service (in years) equals your yearly benefit

For example, suppose you retire at age 64 with 22.5 years of credited service. Let us also assume your average salary was \$70,000. Here is how the formula works:

First, 2% times \$70,000 equals \$1,400. Then, \$1,400 times 22.5 years equals \$31,500. Your normal retirement benefit would be \$31,500 a year, or \$2,625 a month.

Benefit Limits

Under the retirement system, you can receive a maximum benefit of 75 percent of your salary, regardless of the number of years of service over 37.5 years.

Assume you retire at 63 with 39 years of credited service and your average salary was \$70,000. Under the formula you would receive: 2% times \$70,000 equals \$1,400. \$1,400 times 37.5 years equals \$52,500. Your normal retirement benefit in this instance would be \$52,500 a year, or \$4,375 a month. Please note that in this example, while you have 39 years of credited service, you will only receive credit for 37.5 years, the maximum allowed by law.

Proratable Retirement

If you are not eligible for a normal retirement benefit, you might be eligible for proratable retirement if you retire:

At age 60 or later and you have completed between 10 and 20 years of service in Connecticut public schools.

Your Proratable Retirement Benefit

You can calculate your proratable retirement benefit in much the same way as for normal retirement, but the formula is different because you have fewer years of service. The formula used to calculate a proratable retirement benefit is

A fraction (your service divided by 10) times your average salary times your credited service (in years)

For example, suppose you retire at age 62 with 15.2 years of Connecticut service. Let us also assume that your average salary is \$70,000. You can use the formula as follows:

First, 15.2 years of service divided by 10 equals 1.52. (We use this fraction as a percent - in this case 1.52%.) Then, 1.52% times \$70,000 equals \$1,064. \$1,064 times

15.2 years of service equals \$16,172.80. Your proratable retirement benefit is \$16,172.80 a year, or \$1,347.70 a month.

In some cases, you might have fewer than 20 years of Connecticut service but may be eligible to purchase other service credit. If this is the case, your benefit will be higher. For information on how purchased service affects the amount of your proratable retirement benefit, please contact the State Teachers' Retirement Board. Please note that for a proratable retirement, non-Connecticut years are calculated at 1 %. This is not the case for a normal or early retirement.

Early Retirement

You may be eligible for an early retirement benefit if you retire:

- At any age before you reach age 60 and you have completed between 25 and 35 years of public school service, 20 of which were in Connecticut.
- You have attained the age of 55 and you have completed at least 20 years of service, 15 of which were in the public schools of Connecticut.

Your Early Retirement Benefit

You can calculate your early retirement benefit using the same benefit formula as for normal retirement. However, your benefit is reduced, because you will probably receive benefits over a longer period of time.

The amount of your benefit reduction depends on how far away you are from normal retirement. In this

Table 1A

For teachers retiring with less than 30 years of service

Years away	Early
from normal	retirement
retirement	factor
0	100%
1	94
2	88
3	82
4	76
5	70
6	66
7	62
8	58
9	54
10	50

Table 1B

For teachers retiring with 30 or more vears of service

Years away	Early
rom normal	retirement
retirement	factor
0	100%
1	97
2	94
3	91
4	88
5	85

case, your normal retirement date is when you reach 60, or the date on which you would have completed 35 years of service, whichever comes

For each year and month you are away from normal retirement, there is a different early retirement factor. Your benefit is multiplied by this factor to find the reduced amount of your early retirement benefit. Tables 1A and 1B show the factors.

For example, suppose you retire at age 55 with 28 years of service. Since you are five years away from your 60th birthday, and seven years away from completing 35 years of service, you will use an early retirement factor for five years (Table 1A) which is 70 percent. We will assume that your normal retirement benefit is \$39,200 (2% times \$70,000 times 28). To find your early retirement benefit:

Multiply 70% (factor for 5 years) times \$39,200, or \$27,440.

Your early retirement benefit is \$27,440 a year, or \$2,286.60 a month.

If you retire at age 55 with 31 years of service, you are considered four years early (four years away from 35 years of service). Your early retirement factor (Table 1B) is 88%. If your normal retirement benefit would be \$43,400 (2% times \$70,000 times 31), your early retirement benefit is 88% times \$43,400, or \$38,192 per year, or \$3,182.60 per month.

Retirement Percentage Chart

Table 2 shows what percentage of your final average salary you would receive based on your age and years of service at retirement.

Vested Deferred Retirement

You may be eligible for a vested deferred benefit if you leave Connecticut public school service after completing 10 years of teaching service. You'll receive this benefit if

- You have completed at least 10 years of Connecticut service before you reach age 60.
- You leave contributions in the system until you actually retire.

Your Vested Deferred Benefits

You can calculate your vested deferred benefit by first determining whether you would have completed 20 years of Connecticut service by the time you were age

If by age 60 you would have been credited with 20 years of Connecticut service, you would determine your benefit as follows:

2% times years of CT service times your average

All non-Connecticut service is determined as follows:

1% times years of non-CT service times your average salary

For example, you left teaching at age 47 with 18 years of Connecticut service and 1.8 years of non-Connecticut service and an average salary of \$70,000.

Your benefit beginning at age 60 would be:

2% times 18.0 years = 36%

1% times 1.8 years = 1.8% $36\% + 1.8\% = 37.8\% \times $70,000 =$ \$26,460 per year, or \$2,205 per month

Table 2

20 YRS	21 YRS	22 YRS	23 YRS	24 YRS	
28.00%	29.40%	30.80%	32.20%	33.60%	
30.40%	31.92%	33.44%	34.96%	36.48%	
32.80%	34.44%	36.08%	37.72%	39.36%	
35.20%	36.96%	38.72%	40.48%	42.24%	
37.60%	39.48%	41.36%	43.24%	45.12%	
40.00%	42.00%	44.00%	46.00%	48.00%	

	26 YRS	27 YRS	28 YRS	29 YRS	30 YRS	31 YRS_
	28.08%	31.32%	34.72%	38.28%	51.00%	54.56%
	28.08%	31.32%	34.72%	38.28%	51.00%	54.56%
	30.16%	31.32%	34.72%	38.28%	51.00%	54.56%
	32.24%	33.48%	34.72%	38.28%	51.00%	54.56%
	34.32%	35.64%	36.96%	38.28%	51.00%	54.56%
	36.40%	37.80%	39.20%	40.60%	51.00%	54.56%
	39.52%	41.04%	42.56%	44.08%	52.80%	54.56%
	42.64%	44.28%	45.92%	47.56%	54.60%	56.42%
	45.76%	47.52%	49.28%	51.04%	56.40%	58.28%
	48.88%	50.76%	52.64%	54.52%	58.20%	60.14%
	52.00%	54.00%	56.00%	58.00%	60.00%	62.00%
	33 YRS	34 YRS	35 YRS	36 YRS	37 YRS	37.5 YRS
	33 YRS 62.04%	34 YRS 65.96%	35 YRS 70.00%	36 YRS 72.00%	37 YRS 74.00%	
-					** ************************************	37.5 YRS 75.00% 75.00%
	62.04%	65.96%	70.00%	72.00%	74.00%	75.00%
	62.04% 62.04%	65.96% 65.96%	70.00% 70.00%	72.00% 72.00%	74.00% 74.00%	75.00% 75.00%
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I AT AGE	10 YRS	11 YRS	12 YRS	13 YRS	14 YR	<u>s_</u>
older	10.00%	12.10%	14.40%	16.90%	19.60%	6
AT AGE						
older	22.50%	25.60%	28.90%	32.40%	36.10%	40.00

If you would not have been credited with 20 years of Connecticut service by age 60, you must use the early retirement percentage to determine your benefit amount. Suppose you left teaching at age 55 with 10 years of Connecticut service with an average salary of \$50,000 and wish to begin receiving your benefit at age 60. To determine your benefit, you would use the fol-

Age for completion of 20 years of Connecticut service: 65

Age benefits are to begin: 60

Difference: 5 years

Early Retirement Factor (Table 1A): 70% $70\% \times 2.0\% \times 10.0 \text{ years} = 14.0\% \times \$50,000 =$

\$7,000 per year, or \$583.33 per month

For more information about CEA-Retired, the CEA and **NEA** affiliate for retired Connecticut teachers, see www.cea.org or call Cheryl Hampson at 1-800-842-4316.

Retirement Payment Plans

How Your Benefit Is Paid

The amount of your benefit depends on the payment plan you choose. There are three different ways you can elect to receive your benefits and all three options may provide benefits to your chosen beneficiary upon your death after retirement. The options, explained below, are known as partial refund option, lifetime and period certain option, and co-participant option.

Partial Refund Option (Payment Plan N)

Under this payment plan, if 25 percent of the benefits you receive between retirement and death is less than your contributions, your beneficiary may receive a lump-sum benefit at your death. The amount of the lump-sum benefit is the difference between 25 percent of the benefits you have already received and your total contributions including accumulated interest.

This means you will receive your full benefit for as long as you live, and your beneficiary may receive a refund of some of your contributions when you die.

Lifetime and Period Certain Option (Payment Plan C)

Under this option, you agree to take a reduced benefit during your lifetime, with a certain number of payments to be paid to a named beneficiary upon your death.

You may choose a guaranteed period of:

- 5 years (60 payments)
- 10 years (120 payments)
- 15 years (180 payments)
- 20 years (240 payments)
- 25 years (300 payments)

This period begins as of your retirement date.

Co-Participant Option (Payment Plan D)

If you elect this payment plan, you can choose to continue payment of a portion of your benefit to a beneficiary after your death. You may continue one-third, one-half, two-thirds, three-fourths, or all of your benefit to your designated co-participant/beneficiary. After you die, your beneficiary will receive a monthly payment for life.

If you elect Plan D, your payment will be reduced, because benefits will be paid over two lifetimes — yours and your beneficiary's. In other words, Plan D is a form of protection for your beneficiary's entire life after you die.

If you die after meeting the eligibility requirements, but before your payments begin, your beneficiary will still receive the benefit you elected.

Plan D is terminated once the designated co-participant dies or is divorced from you after your retirement, but before your death. You will then be paid the unreduced normal, early, or proratable benefit for which you are eligible.

Applying for Your Benefits

To receive your retirement benefits, you must file an application with the STRB.

Your benefits will be effective on the first of the month following your last month of teaching. For example, if you retire from teaching on June 15, 2010, your benefits will be effective July 1, 2010.

When applying for benefits, you must provide the following information and forms:

- Application for retirement
- Birth certificate (or other acceptable proof of birth date)
- Records of other service, if required

A retirement application is available from the STRB, including its Web site, www.ct.gov/trb.

Medical Benefits Upon Retirement

Medicare-Eligible Retirees

Those retired teachers and spouses who are participating in Medicare Parts A and B can purchase a Medicare supplement plan through the STRB. It is a self-insured indemnity plan administered by Stirling & Stirling of Milford, Connecticut. (Some locally negotiated agreements provide such coverage through local boards of education as well.) As of January 1, 2009, the Medicare supplement plan costs \$99.00 per month per person and includes an unlimited prescription drug plan. Dental, vision and hearing coverage is available to be purchased as well. See the STRB Web site for a detailed plan description.

Non-Medicare Eligible Retirees

Those retired teachers and/or spouses who are NOT participating in Medicare Parts A and B may obtain their health insurance through their last employing board of education. Such retired teachers must be offered the same choice of insurance plans as active teachers receive. Absent contractual language to the contrary, teachers are responsible for the full cost of the insurance plan. However, teachers and their spouses receiving insurance through their last employing board of education will receive a monthly subsidy from the STRB to help defray part of the cost. The current subsidy is \$110 per month per person (i.e., \$220 for covered teacher and spouse). If you are age 65 or older and do not qualify for Medicare, the subsidy is \$220 per person (as long as your cost is at least \$220 per month). See the STRB Web site for more information about this higher subsidy amount.

Cost-of-Living Adjustments

To help keep up with rising costs, the STRS provides a cost-of-living adjustment each year. Under the current law, this allowance begins on either July 1 or January 1, after you complete nine months of retirement. For example, if you retire on July 1, 2010, you will have completed nine months of retirement by April 1, 2011. Your first cost-of-living increase will be added to your checks starting July 1, 2011. Cost-of-living adjustments do not apply to survivors' benefits before retirement.

Lump-Sum Death Benefit

If you and your spouse are living together at the time of your death before retirement, he or she will received a lump-sum death benefit (unless Plan D for your spouse had been elected and the protection it provides was in effect).

The amount of the lump- sum death benefit is \$1,000 for the first five years of Connecticut public school service. If you had more than five years of Connecticut service, the benefit is increased by \$200 for each full year of service up to 10, for a maximum benefit of \$2,000.

If you have no surviving spouse at the time of your death, this benefit may be used for burial expenses.

Survivors' Benefits Before Retirement

If You Are Not Yet Eligible to Retire:

If you die while still actively working, or within two months of the time you stopped working but before your actual retirement, or while on a formal leave of absence and you are making contributions, the system is designed to provide the following benefits to your surviving spouse and children:

- \$300 a month for each child under 18 or over 18 if disabled.
- \$300 a month to a surviving spouse plus \$25 per month for each year of service you had in excess of 12 years.
- \$300 a month to your dependent parent over age 65 if there is no surviving spouse or dependent former spouse.

The maximum family survivorship benefit is \$1,500 a month.

If you die without a spouse or minor children, the contributions made by you, plus interest, will be paid to your designated beneficiary in a lump sum.

If You Are Eligible to Retire:

If your spouse was your primary beneficiary, he/she would be entitled to a choice of basic survivorship benefits, a lump sum of the contributions you had made, plus interest, or your Plan D—100% benefit paid to the spouse for his/her lifetime. Survivor benefits will be paid to any minor children in addition to the benefits elected by the spouse.

If you die without a spouse or minor children, the contributions made by you, plus interest, will be paid to your designated beneficiary in a lump sum.

Other options are available in place of these survivors' benefits. Please contact the STRB for more information.

Disability Allowance

If you become disabled and no longer able to teach, you may be eligible for a disability allowance.

Eligibility

To qualify for a disability allowance, you must meet the following criteria:

- You must be certified as disabled by your physicians and approved by the STRB
- If you have less than five years of Connecticut public school service, become disabled as a result of a sickness or injury brought about while performing your duties as a teacher

If you have five or more years of Connecticut public school service, become disabled regardless of the cause. Disabled means you are unable to perform any substantial work because of a physical or mental disability that is expected to be of long duration or result in death. A group of physicians, appointed by the STRB, will review each application for disability.

Disability Allowance Benefits

The amount of your disability allowance benefit will depend on

- Your average salary
- Your credited service
- Whether you are receiving worker's compensation and/or Social Security disability income benefits
- Any other income you earn

If you qualify for disability allowance benefits, you can receive up to 50 percent of your average salary. Also, if you are receiving worker's compensation and/or disability income benefits from Social Security, the system is designed so that together with these payments, you can receive up to 75 percent of your average salary. In no event will you receive less than 15 percent of your average salary.

The basic formula for calculating your annual disability allowance is:

2% times your average salary times your actual credited service

If during the time you are disabled you are able to earn some income, your disability allowance does not stop. During the first two years you are receiving benefits, your benefit from the system will be reduced by 20 percent of the other income you earn. Beginning with the 25th month, your benefit will be reduced only if the total of your benefits from the system and your other income exceed 100 percent of your average salary.

Your disability allowance benefit will continue for as long as you are disabled or until the attainment of your normal retirement age (but not less than age 60). If your disability ends, you will receive credited service for the period of time you were receiving benefits. If you do not return to service, your disability benefit will be converted to a service retirement benefit. If this happens, you will be credited with the greater of

- Your actual service up to the time you become disabled
 - or
- Your actual service plus the number of years you were disabled, to a maximum of 30 years.

Post Retirement Employment

If you choose to work after retirement as a teacher or in any certified teaching position in Connecticut public schools, you should know that certain earnings limitations apply. Specifically, you may earn up to 45% of the maximum-level salary for the position you are occupying. If you exceed this limitation, you will be required to reimburse the STRB for the amount earned in excess of the limitation. If the position is a shortage area position, as determined by the Commissioner of Education, there is no earnings limit for one school year, with the possibility of a one-year extension if approved by the STRB. Moreover, the local board of education must offer shortage area retirees the same health insurance rate that is offered to active teachers. The \$110 monthly subsidy does not apply in this situation. Any private employment or any public teaching service in another state is not affected by any of these limitations.

Regional Retirement Workshops

SCHEDULE

September 17, 2009---- Cromwell, Cromwell High School **September 23, 2009**--- Ashford, Ashford School

September 30, 2009 --- Enfield, John F. Kennedy Middle

School

October 8, 2009 ------ Killingworth, Haddam-Killingworth

Middle School

October 15, 2009 Torrington, Torrington Middle

School

October 21, 2009 ----- Stratford, Flood Middle School

October 26, 2009 ------ Norwich, Kelly Middle School

November 4, 2009 ----- Naugatuck, Naugatuck High

School

November 9, 2009 ----- Hamden, Hamden Middle School

November 19, 2009 ---- Darien, Middlesex Middle School

November 23, 2009 ---- Newington, Newington High School

November 30, 2009 ---- Danbury, Danbury High School

REGISTRATION

ONLY ONLINE REGISTRATION IS ACCEPTED

Go to www.cea.org

ABOUT THE WORKSHOPS

Who should attend? Any CEA member who wishes to begin planning for retirement is encouraged to attend. It is never too early to educate yourself!

What issues will be covered? This comprehensive workshop will cover all issues related to the State Teachers' Retirement System such as retirement eligibility, purchasing additional service, how Social Security may be affected, retiree health insurance, and choosing a retirement plan.

Will the workshop provide a question and answer session? Yes, although many of your questions likely will be answered during the presentation, there will time for a group question and answer period.

Is there a fee to attend? No, these workshops are offered free of charge to all CEA members and are funded by CEA dues dollars.

Registration and refreshments: 4:00 to 4:15 p.m. Program: 4:15 to 6:30 p.m.

- Open to CEA members only.
- Members may attend any of the scheduled workshops.
- Each workshop is limited to the first 150 registrants.
- PRE-REGISTRATION IS REQUIRED. No walk-in will be accepted.
- These workshops are the complete schedule for the 2009-2010 school year.
- Registration will not be accepted by telephone. Only online registrations are accepted. Go to www.cea.org.
- Registration is automatic and you will receive an email confirmation. You will only be contacted directly if the workshop for which you registered is full.

Questions? Call or email Heidi Krutzky at 1-800-842-4316 or heidik@cea.org.